

# Private Office Service Charges

Itemized service charges and bundled packages are per person, per month, unless indicated otherwise. All employees of each company must be on the same package.

Monthly Charges	Itemized Charges	Discounted Service Packages		
		Kick Starter Package	Standard Package (Most popular)	Full Support Package (All inclusive)

## Bundled Packages

Each User		\$149	\$249	\$349
Package Discount Value		\$168 savings	\$497 savings	\$883 savings

## Individual Services & Charges

<b>Standard Office Furnishing</b> Comfortable, functional, and flexible	\$95/standard \$69/workstation	Workstation	Standard Office	Standard Office
<b>Beverage Service</b> Hot beverages and filtered water for you and your guests	\$19	Included	Included	Included
<b>Network Usage &amp; Wireless Connectivity</b> (Fueled, Energized, or Turbo)	\$49 / \$79 / \$99	Fueled Included	Energized Included	Turbo Included
<b>Mail Service</b> We collect and distribute your mail during business hours	Starts at \$59/mo.	Included	Included	Included
<b>Digital Mail</b> Mail alerts/forwarding/scanning. We can forward, scan, or shred per your instructions. Charges for postage may apply.	\$49/month \$8/instance			Included
<b>Meeting Rooms</b> Day Office: Small: Medium: Large: Boardroom:	Starts at \$20/hr (1 credit) Starts at \$35/hr (2 credits) Starts at \$40/hr (3 credits) Starts at \$50/hr (4 credits) Starts at \$60/hr (5+ credits)	First 6 Credits Free, then \$18 per credit	First 12 Credits Free, then \$18 per credit	First 24 Credits Free, then \$18 per credit
<b>Member Resources</b> Access to events, programming, and member portal	Priceless	Included	Included	Included
<b>Telephone System</b> Managed phone system and multi-featured phone set	\$49		Included	Included
<b>Local Phone Number</b> Access voicemail though email and receive as email attachment to your inbox	\$34		Included	Included
<b>Call Answering</b> Your calls are answered by our receptionist from 8:30am – 5:00pm PT – includes phone number	\$69		Included	Included
<b>Call Patching</b> Your call is transferred to any phone number in the U.S. according to your instructions	\$9		Included	Included
<b>Call Screening</b> Your calls are announced allowing you to choose which calls to accept. Must also have Call Patching.	\$19		Included	Included
<b>eFax</b> Receive faxes as email attachments to your inbox	\$12.95		Included	Included
<b>Coast-to-Coast Call Answering</b> Extended live answering from 5:30am – 8:30am PT	\$19			Included
<b>Unlimited Long Distance</b> Unlimited throughout the USA	\$39			Included
<b>Black &amp; White Copying / Printing</b>	\$0.09/page			200 Included
<b>Color Copying / Printing</b>	\$0.39/page			200 Included
<b>Scan to Email</b>	\$0.04/page			Unlimited
<b>Business Support</b> Copying, catering arrangements, etc.	\$38/hr			
<b>IT Services</b> Remote Desktop, LAN, WAN, VLAN, VPN, and more	Starting at \$149/hr			

## Office Monthly Charge

Pacific Workplaces provides turnkey, fully serviced, on-demand offices with the infrastructure, technology, and support you need. You focus on your business, and we do the rest. You will have access to all the support resources you need on a cost-effective and pay-as-you-go basis. Cost-effective because you are sharing an infrastructure with many other tenants without waste, paying only a fraction of the cost necessary to acquire and implement these services. Pay-as-you-go, because you only pay for the services you use. In other words, we offer a unique Workplace-as-a-Service™ environment!

Rent charges vary from location to location depending upon size and term length, but always include:

- ✓ Professional business address
- ✓ 24/7 Access
- ✓ Janitorial Services
- ✓ Mail Services
- ✓ All utilities
- ✓ Café/Lounge with refrigerator, microwave, and dishwasher
- ✓ Member resources including community events and access to member portal
- ✓ Friendly onsite staff to assist you with administrative and support needs
- ✓ Access to a network of nearly 1,000 locations globally when in need of a touchdown workspace or meeting room through our sister company CloudVO.

## Installation & Set Up Charges

Installation Charges	Itemized Charges	Discounted Packages		
		Kick Starter Package	Standard Package	Full Support Package

### Bundled Service Packages

Per User Installation		\$99	\$199	\$199
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### Individual Services & Charges

Service	Charge	Kick Starter Package	Standard Package	Full Support Package
Mail Installation	\$99	Included	Included	Included
Internet Connectivity	\$65/user	Included	Included	Included
Telephone Installation	\$100/phone	N/A	Included	Included
Office Set-up	\$95	Included	Included	Included

### Refundable Service Deposits

Deposit Type	Amount	Kick Starter Package	Standard Package	Full Support Package
Key Deposit	\$50/user	\$50/user	\$50/user	\$50/user
Service Deposit	1 month rent & fixed services	1 month rent & fixed services	1 month rent & fixed services	1 month rent & fixed services