

Virtual Office Solutions

www.PacificWorkplaces.com



	Itemized Charges starting at	Mail Plus	On-The-Go Office	V-Office Part-Time Office	V-Office Plus Part-Time Office
All Services & Prices are Per User*		Starting at \$59/mo	Starting at \$119/mo	Starting at \$169/mo	Starting at \$239/mo
Mail Service** <i>We collect your mail. Use our business address on your biz cards, web site, and marketing collateral</i>	<i>Starts at \$59/month</i>	Included	Included	Included	Included
Blazing Internet <i>Enterprise-grade internet in shared and private areas</i>	<i>Priceless</i>	Included	Included	Included	Included
Member Resources <i>Access to client portal and member events</i>	<i>Priceless</i>	Included	Included	Included	Included
Beverage Service <i>The libations in our café – caffeinated or not</i>	<i>\$19/month</i>	Included	Included	Included	Included
Meeting Room Discounts <i>Overage use invoiced at \$18 per credit for all memberships.</i>		Included	Included	Included	Included
Package Notification <i>You are notified of courier items when they are delivered</i>	<i>\$6.00 per instance</i>		Included	Included	Included
Local Phone Number & Unified Messaging <i>Includes voicemail, 24/7 auto attendant, with voicemail sent as WAV email attachment</i>	<i>\$34/month</i>		Included	Included	Included
Personalized Call Answering <i>Your calls are answered by our receptionist according to your specifications from 8:30 AM to 5:00 PM PT</i>	<i>\$69/month</i>		Included	Included	Included
20-Credit Bundle*** <i>For access to day offices, meeting rooms and coworking space. Used in 1-hour increments.</i>	<i>Price varies per location</i>			First 20 credits free/month	First 50 credits free/month
Digital Mail**** <i>Mail Alerts, Forwarding & Scanning. We can forward, scan, or shred per your instructions.</i>	<i>\$49/month or \$8 per instance</i>				Included
Coast-to-Coast Call Answering <i>Extended live answering from 5:30 AM to 5:00 PM PT</i>	<i>\$19/month</i>				Included
Call Patching <i>Your call is transferred to any phone number in the U.S.</i>	<i>\$9/month</i>				Included
Call Screening <i>Calls are announced. You choose which calls to accept. Must also have Call Patching.</i>	<i>\$19/month</i>				Included
24/7 Access <i>Anytime access to workspaces and meeting rooms</i>	<i>\$25/month</i>				Included
Directory Listing <i>Your company name is listed on the lobby directory</i>	<i>\$19/month</i>				Included
Color Copying, Printing, & Scanning <i>Use our color copier and networked printer</i>	<i>Scan \$0.04 B/W \$0.09 Color \$0.39</i>				200 pages free/month
Online Business Listing <i>Add-on monthly charge to include 20-hours/month for part-time day office, directory listing, and unique suite number.</i>	<i>Mail Plan: \$199 V-Office: \$49 VO Plus \$29</i>				
Portable Phone Number <i>Keep your current or Pac-issued phone number</i>	<i>\$9.95/month</i>				
One Time Set-up Fee	\$99	\$99	\$99	\$99	\$99

*Ask us about rates for additional users

**Includes one company name. Additional company requires separate plans. Additional DBA \$29/mo.

***Requires 3-month commitment.

****Additional charges, such as postage, may apply. Please see our full Administrative Services Price List.

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