

Private Office Service Charges

Itemized service charges and bundled packages are per person, per month, unless indicated otherwise. All employees of each company must be on the same package.

Monthly Charges	Itemized Charges	Discounted Service Packages		
		Kick Starter Package	Standard Package (Most popular)	Full Support Package (All inclusive)

Bundled Packages

Each User		\$149	\$249	\$349
Package Discount Value		\$168 savings	\$497 savings	\$883 savings

Individual Services & Charges

Standard Office Furnishing Comfortable, functional, and flexible	\$95/standard \$69/workstation	Workstation	Standard Office	Standard Office
Beverage Service Hot beverages and filtered water for you and your guests	\$19	Included	Included	Included
Network Usage & Wireless Connectivity (Fueled, Energized, or Turbo)	\$49 / \$79 / \$99	Fueled Included	Energized Included	Turbo Included
Mail Service We collect and distribute your mail during business hours	Starts at \$59/mo.	Included	Included	Included
Meeting Rooms Day Office: Small: Medium: Large: Boardroom:	Starts at \$20/hr (1 credit) Starts at \$35/hr (2 credits) Starts at \$40/hr (3 credits) Starts at \$50/hr (4 credits) Starts at \$60/hr (5+ credits)	First 6 Credits Free, then 15% off hourly rate	First 12 Credits Free, then 15% off hourly rate	First 24 Credits Free, then 15% off hourly rate
Member Resources Access to events, programming, and member portal	Priceless	Included	Included	Included
Telephone System Managed phone system and multi-featured phone set	\$49		Included	Included
Local Phone Number Access voicemail though email and receive as email attachment to your inbox	\$34		Included	Included
Call Answering Your calls are answered by our receptionist from 8:30am – 5:00pm PT – includes phone number	\$69		Included	Included
Call Patching Your call is transferred to any phone number in the U.S. according to your instructions	\$9		Included	Included
Call Screening Your calls are announced allowing you to choose which calls to accept. Must also have Call Patching.	\$19		Included	Included
eFax Receive faxes as email attachments to your inbox	\$12.95		Included	Included
Digital Mail Mail alerts/forwarding/scanning. We can forward, scan, or shred per your instructions. Charges for postage may apply.	\$49/month \$8/instance			Included
Scan to Email	\$0.04/page			Unlimited
Coast-to-Coast Call Answering Extended live answering from 5:30am – 8:30am PT	\$19			Included
Unlimited Long Distance Unlimited throughout the USA	\$39			Included
Black & White Copying / Printing	\$0.09/page			200 Included
Color Copying / Printing	\$0.39/page			200 Included
Business Support Copying, catering arrangements, etc.	\$38/hr			
IT Services Remote Desktop, LAN, WAN, VLAN, VPN, and more	Starting at \$149/hr			

Office Monthly Charge

Pacific Workplaces provides turnkey, fully serviced, on-demand offices with the infrastructure, technology, and support you need. You focus on your business, and we do the rest. You will have access to all the support resources you need on a cost-effective and pay-as-you-go basis. Cost-effective because you are sharing an infrastructure with many other tenants without waste, paying only a fraction of the cost necessary to acquire and implement these services. Pay-as-you-go, because you only pay for the services you use. In other words, we offer a unique Workplace-as-a-Service™ environment!

Rent charges vary from location to location depending upon size and term length, but always include:

- ✓ Professional business address
- ✓ 24/7 Access
- ✓ Janitorial Services
- ✓ Mail Services
- ✓ All utilities
- ✓ Café/Lounge with refrigerator, microwave, and dishwasher
- ✓ Member resources including community events and access to member portal
- ✓ Friendly onsite staff to assist you with administrative and support needs
- ✓ Access to a network of regional locations when mobile workers need touchdown space through our Pacific Touchdown Passes.

Installation & Set Up Charges

Installation Charges	Itemized Charges	Discounted Packages		
		Kick Starter Package	Standard Package	Full Support Package

Bundled Service Packages

Per User Installation		\$99	\$199	\$199
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Individual Services & Charges

Service	Charge	Kick Starter Package	Standard Package	Full Support Package
Mail Installation	\$99	Included	Included	Included
Internet Connectivity	\$65/user	Included	Included	Included
Telephone Installation	\$100/phone	N/A	Included	Included
Office Set-up	\$95	Included	Included	Included

Refundable Service Deposits

Deposit Type	Amount	Kick Starter Package	Standard Package	Full Support Package
Key Deposit	\$50/user	\$50/user	\$50/user	\$50/user
Service Deposit	1 month rent & fixed services	1 month rent & fixed services	1 month rent & fixed services	1 month rent & fixed services